

# Bridges of Colorado

Connecting Colorado's Criminal Justice and Mental Health Systems

## **Bridges Board of Commissioners Meeting**

**September 29, 2023**

**Convened at 1:09 PM and Concluded at 5:02 PM**

Ralph Carr Building, 1300 Broadway, 1<sup>st</sup> Floor, Conference Room 1B

### **MEETING MINUTES**

#### **Attendees**

##### Commissioners

- Zachary Brown, Chief Deputy, State PD Designee (virtual attendee)
- Alan Marschke, Judicial Liaison, OCFMH Designee (virtual attendee)
- Beth McCann, Denver DA, CDAC Designee
- Jack Johnson, Public Policy Liaison, Disability Law Colorado
- Julie Reiskin, Executive Director, Colorado Cross Disabilities Coalition
- Beth Harris-Robinson, General Counsel, Archway Communities
- Hassan Latif, Founder and Former Executive Director, Second Chance Center
- Cali Peterson, Director of Operations, Monarch Sober Living

##### Other Attendees

- Ryan Templeton (guest), Division Director, Policy and External Affairs, BHA
- Linda Newell (guest), Human Resources Contractor for Bridges of Colorado
- Robert Finke, First Assistant Attorney General, General Counsel
- Brianna Tancher, Assistant Attorney General, General Counsel
- Jennifer Turner, Executive Director, Bridges of Colorado

#### **Minutes**

Agenda Item: Welcome and Introductions

*Commissioners and other attendees introduced themselves.*

Agenda Item: Approval of Minutes

*Hassan Latif moved to approve the previous meeting's minutes, Jack Johnson seconded the motion, the motion passed unanimously.*

Agenda Item: Discussion and Adoption of Bylaws

*Commissioners were provided with a redlined version of bylaws for their review. Commissioners discussed bylaws and offered edits. The final version of the bylaws was implemented following a motion for adoption by Julie Reiskin, the motion was seconded by Beth McCann, and then passed unanimously.*

Agenda Item: Election of Commission Chair

*The Commission engaged in discussion regarding who to elect as the Chair for Bridges of Colorado. Jack Johnson nominates Hassan Latif. Hassan Latif accepted the nomination. Julie Reiskin seconded this nomination. James Van Beek offered comment ahead of the meeting by e-mail to Executive Director, who then communicated the comment to the Commission, that he wished that a judicial officer would sit as Chair or Vice Chair. Following the Executive Director sharing this recommendation from James Van Beek, the Commission discussed the potential of nominating a judicial officer, but no nomination was made. Accordingly, the Commission continued to discuss Hassan Latif's nomination. Following discussion, all commissioners, but Hassan Latif, who abstained, voted affirmatively. Hassan Latif has been elected chair of Bridges of Colorado.*

Agenda Item: Election of Commission Vice Chair

*The Commission engaged in discussion regarding who to elect as the Chair for Bridges of Colorado. Hassan Latif nominates Julie Reiskin. Julie Reiskin accepted the nomination. Beth McCann seconded this nomination. Commission discussed the nomination. All commissioners, but Julie Reiskin who abstained, voted affirmatively. Julie Reiskin has been elected vice chair of Bridges of Colorado.*

Agenda Item: Attorney General Review of CORA, OML and COI

*First Assistant Attorney General Robert Finke provided a presentation to the Commission members in attendance regarding the above regulations. This presentation provides guidelines for Commission members so that they may comply with relevant state law in their roles. Discussion among Commissioners regarding conflicts of interest, open meetings, record retention policies, and CORA.*

*Discussion of documents that Bridges will obtain and maintain, and what documents may or may not be made available by CORA request.*

*An e-mail of the Acknowledgement will be sent to the Commissioners who attended this training. The members there were not in attendance will be contacted individually and provided the same training and opportunity to discuss with counsel.*

Agenda Item: Discussion of Role and Purpose of Bridges Commissioners

*Commissioners discuss their roles moving forward, including the implementation of Bridges and potential legislative requirements.*

Agenda Item: Executive Director's Report

*Executive Director Jennifer Turner presents a PowerPoint presentation regarding statistics of what Bridges of Colorado and its Court Liaison program has completed and how it is projected to grow and provide additional services to the people of Colorado.*

Agenda Item: Executive Director Job Description and Compensation

*Guest Linda Newell appears to discuss job description and compensation plans, explains the process undertaken to craft job descriptions. Commissioners discuss availability of job descriptions, discuss physical demands required of Executive Director job description. Jack Johnson makes motion to strike the physical demands in the job description, Julie Reiskin seconds, Beth Harris-Robinson abstains, the motion passes. Beth Harris-Robinson votes to pass the job description, Jack Johnson seconds, passes unanimously.*

*Jennifer Turner recuses for the conversation concerning compensation. Beth Harris-Robinson leads the discussion concerning compensation. Jack Johnson moves to adopt the salary at \$215,900.00, seconded by Julie Raskin, it passes unanimously.*

**Next Steps:**

- Jennifer will send out a scheduling poll for the next meeting
- Jennifer will distribute the Acknowledgment of Review of CORA, OML and COI to Commission members in attendance at the meeting for signatures
- General Counsel will contact Commission members not in attendance to provide the Review of CORA, OML and COI
- General Counsel will draft policies for the Commission's review regarding conflicts of interest, meeting schedule, and record retention

**Agenda Items Identified for Next Meeting:**

- Review and create policies and procedures outlined above
- Review new "physical demands" paragraph for Executive Director job description